



*The Marland Estate*

MARLAND MANSION

Photo Shoot Reservation Form

By appointment only Monday – Thursday

8:00a.m.–10:00a.m.

580-767-0425 or [cassakd@poncacityok.gov](mailto:cassakd@poncacityok.gov)

Requested Date: \_\_\_\_\_

Requested Shoot Time: \_\_\_\_\_

Renter Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Guests: \_\_\_\_\_

Photographer: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Cost per hour: \$50.00 No refunds for partial or unused hour/s. No ¼ or ½ hour rental available.

The Estate cannot guarantee shoot time for late arrivals. Appointments arriving later than 30 minutes after scheduled time, must be rescheduled. There are no refunds for late or missed appointment times.

Time allowed for photo shoot: 1-hour increments with a maximum of 2-hours.

NO photography allowed on the 3rd floor stairwell or anywhere on the 3rd floor.

The Estate grounds are open to the public 24 hours. There is no charge for photo shoots on Mansion grounds but are still required to schedule an appointment.

Indoor or outdoor photo shoots cannot be accommodated on Fridays or Saturdays.

\*\*\*\*\* OFFICE USE \*\*\*\*\*

Date reservation received: \_\_\_\_\_

Reservation received by: \_\_\_\_\_