



The Marland Estate

MARLAND MANSION

Photo Shoot Reservation Form

By appointment only

Monday - Thursday 10:00 a.m. - 3:00 p.m.

Terri Zerby- Events

580-767-0425 or zerbytr@poncacityok.gov

Requested Date: _____ Requested Shoot Time: _____

Renter Name: _____ Cell Phone: _____

Email: _____

Number of Guests: _____

Photographer: _____ Cell Phone: _____

Cost per hour: **\$50.00** No refunds for partial or unused hour/s. No ¼ or ½ hour rental available.

The Estate cannot guarantee shoot time for late arrivals. Appointments arriving later than 30 minutes after scheduled time, must be rescheduled. There are no refunds for late or missed appointment times.

Time allowed for photo shoot: 1-hour increments with a maximum of 2-hours.

NO photography allowed on the 3rd floor stairwell or anywhere on the 3rd floor.

The Mansion is open to the public for touring during photo shoots, 10:00 a.m. - 5:00p.m.

The Estate grounds are open to the public 24 hours. There is no charge for photo shoots on Mansion grounds but are still required to schedule an appointment.

Indoor or outdoor photo shoots cannot be accommodated on Fridays or Saturdays.

***** OFFICE USE*****

Date reservation received: _____ Reservation received by: _____